

MINUTES OF THE CITY OF WICHITA
WICHITA AIRPORT ADVISORY BOARD

Monday, January 7, 2013

Present: Dave Bayouth, Charles Fletcher, U.L. Gooch, Dwight Greenlee, Carl Koster, Thomas Pryor, Dr. Thom Rosenberg, Bill Ward, Brent Wooten, Kurt Yowell

Absent: John Hennessy

Airport Staff: Victor White, Mike Boes, Kathryn Keathley, John Oswald, Jean Zoglman

City Staff: Jay Hinkel, Deputy City Attorney
Branden Hall, Finance

Others: Merry Murray, KSN News
Brian Youngers, Signature Flight Support

Chairman Rosenberg called the meeting to order at 2:32 p.m.

Approval of Minutes

Motion by Fletcher, second by Greenlee, to approve the minutes of the December 3, 2012, Wichita Airport Advisory Board meeting. Motion carried unanimously.

Director's Report – Victor White, Director of Airports

United Airlines begins non-stop service to Los Angeles International Airport on May 2nd. Southwest Airlines begins service to three destinations (Dallas-Love Field, Chicago-Midway, and Las Vegas) on June 2nd. On January 1st, the Airport hosted a tailgate party supporting Kansas State University at the terminal for the two charter flights departing for the Fiesta Bowl game. Valerie Wise, Air Service & Business Development Manager, posted photos of the tailgate party to Mid-Continent's Facebook page.

On Friday, January 11, interviews with top-ranking firms will be held for the marketing services contract and the media buy contract for the Airport. The following Friday, proposals from applicants for the air service consultant contract will be evaluated, to select firms to interview in February.

John Oswald, Airport Engineering & Planning Manager, provided information about the status of the Parking and Rental Car Facilities project on behalf of Assistant Director of Airports Brad Christopher. An overview of the parking site plan and schedule of project activities was presented. Noted improvements were the option for covered parking and new landscaping for the parking area. The site design will be complete this month. The RFP for the garage

construction is expected to be advertised in February, with the bid opening in March, and construction to follow in late April or early May. It is expected that an RFP for a vendor to provide the parking access revenue control system (PARCS) will be advertised in February, with a selection made in April. The estimated time for project completion following the notice to proceed is 18 to 20 months. Chairman Rosenberg asked if there had been any changes to the plans for covered walkways between the parking facility and the terminal. Mr. Oswald stated that the covered walkways are part of the base bid, and that the architect continues to work on the design to make sure that the canopies are aesthetically pleasing. Charles Fletcher asked if there will be disadvantaged business enterprise (DBE) participation requirements with the parking facility project. Mr. Oswald stated that the federal DBE requirements will not apply, but that the City of Wichita has an emerging business enterprise (EBE) program that requires recruitment of firms that are registered as EBEs with the City. Mr. White added that the bid solicitation for the parking facility will be composed of the base bid, which are the essential features of the facility, and one add alternate for the potential addition of a top level covering for the parking garage. If project costs allow, the top level covering is a very desirable additional feature. The design provides for adding such a covering in the future, if it cannot be afforded during the initial construction. Dave Bayouth asked if the parking garage was designed to maximum height. Mr. Oswald stated that, early on in the design process, a surveyor determined the maximum building heights for the site based on Federal Aviation Administration regulations, and that the garage is designed for the maximum elevation within required line of sight clearances for the air traffic control tower.

ACT 3 Project Update – John Oswald, Airport Engineering & Planning Manager

Mr. Oswald reviewed the construction progress through a series of construction site photographs prepared by the ACT 3 Program Management Office. The installation of footing walls on the perimeter of the building has begun, as well as work to construct a tunnel connecting the existing terminal basement with the new terminal building. Much progress has been made on connecting utilities to the building site. The construction working conditions have been excellent in the last month, allowing crews to work all but a few days. Kurt Yowell asked who has been taking the site photographs. Mr. White stated that aerial photographs are taken at least once a month, stationary cameras take photographs of the site every 15 minutes that are viewable on *flywichita.com*, the ACT 3 Program Management Office takes ground-level photographs which will be archived, and Key/Walbridge has hired Hodnett Photographics for their project documentation purposes as well.

Executive Session

Motion by Fletcher that the Wichita Airport Advisory Board recess into executive session for consultation with legal counsel on matters privileged in the attorney-client relationship relating to legal advice, and that the Board return from executive session no earlier than 3:15 p.m., and reconvene in this Board Room. Second by Bayouth. Motion carried unanimously.

The Board recessed for Executive Session at 2:57 p.m.

The Board reconvened at 3:30 p.m., and subsequently adjourned the meeting.

The next WAAB meeting will be Monday, February 4, 2013 at 2:30 p.m.

Kathryn Keathley, Clerk